

MINUTES OF THE REGULAR MEETING  
OF THE MONTH OF MAY  
PERKASIE REGIONAL AUTHORITY  
MONDAY, MAY 08, 2023

The regular meeting of the month was convened in the Authority Office, 150 Ridge Road at 6:35 p.m. on May 08, 2023 by Chairman David Watt. Attending in addition to the Chairman were Board Members J. Thomas Horn, Ben Rainear, Stephen Algeo and Victoria Miller. Staff members present: Nicholas Fretz, Manager, Peter C. Andersen, Engineer, John N. Schaeffer, III, Esquire, Solicitor, and Laura Snyder, Accounts Payable.

**NEW BUSINESS:**

None this meeting.

**EXECUTIVE SESSION:**

None this meeting.

**MINUTES:**

Upon motion by Algeo, seconded by Rainear, the Minutes of the regular meeting of April 10, 2023 were unanimously approved as written.

**PUBLIC FORUM:**

- a) 7 N. Ridge Rd. – Nicole Hepner requested relief from her bill due to a leaking toilet that has since been fixed.  
**See Official Board Action**
- b) 431 Juliana Way – Corey Davis requested relief from his bill due to a faulty flow valve that has since been fixed.  
**See Official Board Action**

**CORRESPONDENCE:**

None this meeting.

**PWTA:**

- a) Minutes from the April 2023 meeting
- b) April 2023 flow reports

**FINANCIAL INFORMATION:**

- a) Balance Sheet for April 2023
- b) Profit and Loss Budget Overview Reports for April 2023
- c) Statement of Trust Funds – April 2023
- d) Revenue Fund Requisition Number 580 in the amount of \$148,238.65.
- e) Bond Redemption and Improvement Fund Requisition Number 1098 thru 1100 in the total amount of \$41,860.00.
- f) Construction Fund Requisition Number 182 in the total amount of \$2,890.50.
- g) Developer Escrow Releases & Summaries

Upon motion by Watt, seconded by Horn, the Financial Information was unanimously approved.

**OPERATIONS REPORT:**

- a) Activity Report for April 2023
- b) Average production by month for April 2023
- c) Precipitation Report for April 2023
- d) Water Production Reports for April 2023
- e) Sewer truck reports

Upon motion by Horn, seconded by Miller, the Operations Report was unanimously approved.

**SOLICITOR'S REPORT:**

- a) PENNVEST Grant – The Solicitor presented two legal documents - One for Eastburn and Gray to provide legal services and one for Pennoni Associates to provide engineering services for PRA in connection to the PENNVEST Principal Forgiveness Loan/PFAS Line Extension project.
- b) AEA/Pennoni Lease – The Solicitor presented the lease agreement between PRA and Pennoni beginning on June 1, 2023 for one year.  
**See Official Board Action**

Upon motion by Algeo, seconded by Rainear, the Solicitor's Report was unanimously approved.

**ENGINEER'S REPORT:**

- a) Ridge Run Well Abandonment – The Engineer stated that the two Ridge Run wells have been abandoned. The Engineer stated that the contractor must return to clean up the area.
- b) Ridge Rd. Reservoir Replacement – The Engineer stated that the tank contractor had started sending in submittals. The Borough Engineer had requested a pre-construction meeting. The Engineer stated that the bid documents allowed pre-cast dome panels and cast-in-place dome panels. Preload, LLC opted for cast-in-place dome panels which allowed some of the design to be modified. He recommended that the Authority approve Change Order # 1 for (\$25,853.00).  
**See Official Board Action**
- c) Bethlehem Pike Water Main Extension – The Engineer stated that the preliminary design was finished. The Engineer had met with Bergey's Tire to obtain an easement for a water main easement to connect Bethlehem Pike to Old Bethlehem Pike and was still discussing with them. He also stated that he met with the contractor for Old Bethlehem Pike to discuss extending the project to include the new work in Bethlehem Pike. Plans for a PennDOT highway occupancy permit were underway.
- d) Highland Dr. Water Main Replacement – The Engineer stated that the water main in Highland Drive was installed in the 1950s, when all joints were mechanical joints, which required bolts and now appear to be rusting away. The Engineer was preparing an estimate for replacing the water main in Highland Drive.

Upon motion by Algeo, seconded by Rainear, the Engineer's Report was unanimously approved.

**MANAGER'S REPORT:**

- a) CUSI Cloud Hosting Quote – The Manager presented the CUSI Cloud Hosting Quote of \$6,252.00. This quote was for one year to host our billing system in the cloud. We would still need our files hosted.
- b) Stratix Server Quote – The Manager presented the Stratix Server Quote to upgrade our existing server. The current server would stop being supported by Microsoft prior to the end of this year. The cost of the server, and installation is a little less than \$20k. The Manager recommended to move forward with the new server as soon as possible.  
**See Official Board Action**
- c) Private Water Bill Example – The Manager presented a copy of a private water bill for an example. For a monthly bill of 6,500 gallons of water, the cost was just over \$120 for the month. In comparison, for that same amount of usage, our customers would be billed \$161.50 for a quarter.
- d) 8<sup>th</sup> St. Commons LOC Reduction – The Manager presented the 8<sup>th</sup> St. Commons LOC Reduction. The contractor had completed a substantial amount of work and would like to reduce the LOC by an additional \$70k.  
**See Official Board Action**
- e) Bulk Water Agreement – The Manager presented a bulk water agreement between PRA and Nighthawk Excavation, LLC. The Manager presented that the owner lives in East Rockhill Township and offers hydro-seeding services to mostly residential customers. He further presented that they would pull water from a Markey Park fire hydrant that PRA would install utilizing a F550 pickup truck with a dump body that would be equipped with two IBC totes capable of holding 600 gallons. The owner provided proof of insurance and the \$500 escrow deposit. The Manager is requesting approval and execution of agreement. The Board did not agree on the location for this agreement and requested the owner to find another location with feasible parking.
- f) Metron-Farnier Meter Quote – The Manager presented the Metron-Farnier Quote for new/updated water meter. The meters utilize the Verizon wireless network to record and send readings. This system will allow property owners to track their usage in real time and get alerts for any leaks.  
**See Official Board Action**

Upon motion by Watt, seconded by Rainear, the Manager's Report was unanimously approved.

**OFFICIAL BOARD ACTION:**

Upon motion by Watt, seconded by Rainear, the Board unanimously approved to credit 7 N. Ridge Rd. for the sewer charges in the amount of \$187.37.

Upon motion by Watt, seconded by Rainear, the Board unanimously approved to credit 431 Juliana Way for the sewer charges in the amount of \$1,015.50.

Upon motion by Watt, seconded by Algeo, the Board unanimously approved the AEA/Pennoni lease beginning on June 1, 2023 and ending on May 31, 2024.

Upon motion by Watt, seconded by Rainear, the Board unanimously approved the Change Order for Preload for (\$25,853.00).

Upon motion by Watt, seconded by Miller, the Board unanimously approved the Stratix Server Quote.

Upon motion by Watt, seconded by Rainear, the Board unanimously approved the 8<sup>th</sup> St. Commons LOC Reduction \$70,208.55.

Upon Motion by Watt, seconded by Rainear, the Board unanimously approved the Metron-Farnier Meter Quote.

Upon Motion by Rainear, seconded by Horn, the Board unanimously approved to change the Board meeting start time to 5:30 p.m. starting for the June 12<sup>th</sup> Board meeting.

**UNFINISHED BUSINESS/NEW BUSINESS:**

- a) Start Time for Board Meeting – The Board discussed moving the start time of the Board Meetings to 5:30 p.m. instead of 6:30 p.m.  
**See Official Board Action**

**CHAIRMAN'S REMARKS:**

None this meeting.

**PUBLIC FORUM II:**

None this meeting.

**EXECUTIVE SESSION:**

None this meeting.

**ADJOURN:**

There being no further business to come before the Board in the regular session and upon motion by Horn seconded by Algeo, the meeting was adjourned at 7:51 p.m.

Respectfully Submitted,

  
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Laura Snyder, Recording Secretary

  
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Ben Rainear, Assistant Secretary/Treasurer