

MINUTES OF THE REGULAR MEETING
OF THE MONTH OF NOVEMBER
PERKASIE REGIONAL AUTHORITY
MONDAY, NOVEMBER 13, 2023

The regular meeting of the month was convened in the Authority Office, 150 Ridge Road at 5:33 p.m. on November 13, 2023 by Chairman David Watt. Attending in addition to the Chairman were Board Members J. Thomas Horn, Vicki Miller and Stephen Algeo. Staff members present: Nicholas Fretz, Manager, Sean Torpey, Engineer, John N. Schaeffer, III, Esquire, Solicitor, and Laura Snyder, Accounts Payable.

NEW BUSINESS:

None this meeting.

EXECUTIVE SESSION:

The Board met in Executive Session prior to the meeting to discuss PFAS Litigation.

MINUTES:

Upon motion by Miller, seconded by Algeo, the Minutes of the regular meeting of October 09, 2023 were unanimously approved as written.

PUBLIC FORUM:

- a) 394 Essex Ct. – Keith Lowery requested relief from his bill due to a drain line not properly closed by a plumber from his water heater/water softener and has since been fixed.
See Official Board Action
- b) 297 E. Market St. – Adeel Pervez requested relief from his bill due to a leaking toilet and has since been fixed.
See Official Board Action

CORRESPONDENCE:

- a) Thank you Letter from Ben Rainear – The Manager presented a letter to the Board from Ben Rainear thanking them for his years on the Board.
- b) TBA Letter regarding EDUs – The Manager presented a letter to the Board from Telford Borough Authority regarding PRA's request to purchase EDUs. TBA offered to sell 200 EDUs for \$7,500/EDU. The Board advised the Manager to send a letter to PWTA regarding the Board was expecting the cost to be close to last year's price of \$5,500/EDU.

PWTA:

- a) Minutes from the September 2023 meeting
- b) September 2023 flow reports

FINANCIAL INFORMATION:

- a) Balance Sheet for October 2023
- b) Profit and Loss Budget Overview Reports for October 2023
- c) Statement of Trust Funds – October 2023
- d) Revenue Fund Requisition Number 586 in the amount of \$145,586.70.
- e) Bond Redemption and Improvement Fund Requisition Number 1126 thru 1134 in the total amount of \$937,503.78.
- f) Developer Escrow Releases & Summaries

Upon motion by Watt, seconded by Horn, the Financial Information was unanimously approved.

OPERATIONS REPORT:

- a) Activity Report for October 2023
- b) Average production by month for October 2023
- c) Precipitation Report for October 2023
- d) Water Production Reports for October 2023
- e) Sewer truck reports

Upon motion by Watt, seconded by Algeo, the Operations Report was unanimously approved.

SOLICITOR'S REPORT:

- a) PennVEST Grant – The Solicitor stated that we received the grant money and everything was going as planned.
- b) PFAS Litigation – The Solicitor stated that the Board was not going to opt out of the settlement for the PFAS Litigation with 3M and Dupont.
See Official Board Action

Upon motion by Watt, seconded by Miller, the Solicitor's Report was unanimously approved.

ENGINEER'S REPORT:

- a) Ridge Rd. Tank – The Engineer stated the tank construction was completed and connected to the system. The tank would be placed in service once the leak test and bacteria tests were completed.
- b) Bethlehem Water Main Extension – The Engineer stated that the major portion of the construction was completed. The contractor was expected to return the week of the 13th to connect the remaining services.
- c) Old Bethlehem Pike Water Main Extension – The Engineer stated that the main line was complete and almost all of the services had been installed. The contractor had been addressing any complaints from the residents.
- d) Highland Drive – The Engineer stated that the work was completed. After discussions with the Borough Engineer and their inspector, they were able to delete the permanent trench restoration resulting in a credit of \$42,237.00.
- e) McClellan Tract – The Engineer stated that the water main and service for phase 1 had been installed and tested. The water main for phase 2 was currently being installed.
- f) Well #14 – The Engineer stated that there had been internal meetings to review the water sampling test results and the next steps to proceed. They were working to develop a treatment design and determine a building footprint.

Upon motion by Watt, seconded by Miller, the Engineer's Report was unanimously approved.

MANAGER'S REPORT:

- a) Employee Longevity Bonus – The Manager presented to the Board the employee longevity bonus calculations.
See Official Board Action
- b) ERT/PRA Sewer Conveyance Agreement – The Manager presented to the Board the ERT/PRA Sewer Conveyance Agreement. This agreement would allow both parties to utilize the other's collection system to transport sewer to the PWTa plant. This would help both PRA and ERT in serving customers in our respective service areas that are closer to the other's collection system.
See Official Board Action
- c) Perkasio Garden Club Lease Agreement – The Manager presented the Perkasio Garden Club Lease Agreement to the Board. Miller suggested to have the option of flexible dates for their meetings.
See Official Board Action

Upon motion by Watt, seconded by Algeo, the Manager's Report was unanimously approved.

OFFICIAL BOARD ACTION:

Upon motion by Watt, seconded by Algeo, the Board unanimously approved to credit 394 Essex Ct. for the sewer charges in the amount of \$677.80.

Upon motion by Watt, seconded by Algeo, the Board unanimously approved to credit 297 E. Market St. for the sewer charges in the amount of \$3,604.70.

Upon motion by Watt, seconded by Horn, the Board unanimously approved to not opt out of the PFAS Litigation settlement with 3M and Dupont.

Upon motion by Watt, seconded by Algeo, the Board unanimously approved the Employee Longevity Bonus.

Upon motion by Watt, seconded by Horn, the Board unanimously approved the ERT/PRA Sewer Conveyance Agreement

Upon motion by Miller, seconded by Watt, the Board unanimously approved the Perkasio Garden Club Lease Agreement with the exception of meeting dates being flexible.

UNFINISHED BUSINESS/NEW BUSINESS:

Watt mentioned to the Board that the farm on 5th and Schwenkmill Road was recently purchased by Toll Brothers.

CHAIRMAN'S REMARKS:

None this meeting.

PUBLIC FORUM II:

None this meeting.


EXECUTIVE SESSION:

None this meeting.

ADJOURN:

There being no further business to come before the Board in the regular session and upon motion by Watt seconded by Horn, the meeting was adjourned at 6:46 p.m.

Respectfully Submitted,



Laura Snyder, Recording Secretary



Victoria Miller, Assistant Secretary/Treasurer