

MINUTES OF THE REGULAR MEETING  
OF THE MONTH OF AUGUST  
PERKASIE REGIONAL AUTHORITY  
MONDAY, AUGUST 12, 2024

The regular meeting of the month was convened in the Authority Office, 150 Ridge Road at 5:31 p.m. on August 12, 2024 by Chairman David Watt. Attending in addition to the Chairman were Board Members J. Thomas Horn, Vicki Miller, and Stephen Algeo. Absent from the meeting with consent of the Board was Gregory Martin. Staff members present: Nicholas Fretz, Manager, Sean Torpey, Engineer, John N. Schaeffer, III, Esquire, Solicitor, and Laura Snyder, Accounts Payable.

**NEW BUSINESS:**

None this meeting.

**EXECUTIVE SESSION:**

None this meeting.

**MINUTES:**

Upon motion by Algeo, seconded by Horn, the Minutes of the regular meeting of July 15, 2024 were unanimously approved as written.

**PUBLIC FORUM:**

- a) 27 N. Main St. – Jon Phillips requested relief from his bill due to a leaky faucet and has since been fixed.  
**See Official Board Action**
- b) 403 Coventry Way – Donna Enzana requested relief from her bill due to a leaky toilet and has since been fixed.  
**See Official Board Action**

**CORRESPONDENCE:**

- a) East Rockhill Township Correspondence: RE 7/23/24 Supervisors Meeting – The Manager presented to the Board the Correspondence from East Rockhill Township regarding a concerned resident at their supervisors meeting.
- b) NPWA Golf Outing – The Manager presented to the Board an invitation to the annual Forest Park Customer Appreciation Day Golf Outing.

**PWTA:**

- a) Minutes from the June 2024 meeting
- b) June 2024 flow reports

**FINANCIAL INFORMATION:**

- a) Balance Sheet for July 2024
- b) Profit and Loss Budget Overview Reports for July 2024
- c) Statement of Trust Funds – July 2024
- d) Revenue Fund Requisition Number 595 in the amount of \$135,333.41.
- e) Bond Redemption and Improvement Fund Requisition Number 1171 thru 1176 in the total amount of \$210,535.98.
- f) Developer Escrow Releases & Summaries

Upon motion by Watt, seconded by Horn, the Financial Information was unanimously approved.

**OPERATIONS REPORT:**

- a) Activity Report for July 2024
- b) Average production by month for July 2024
- c) Precipitation Report for July 2024
- d) Water Production Reports for July 2024
- e) Sewer truck reports

Upon motion by Watt, seconded by Algeo, the Operations Report was unanimously approved.

**SOLICITOR'S REPORT:**

- a) PFOA/PFOS Litigation Update – The Solicitor stated that the litigation was still moving forward.

Upon motion by Watt, seconded by Algeo, the Solicitor's Report was unanimously approved.

**ENGINEER'S REPORT:**

- a) 809 Three Mile Run Rd. Subdivision – The Engineer stated that they received plans for a 24-lot subdivision for the 809 Three Mile Run Road project and had begun the review.
- b) Green Ridge Estates West – The Engineer stated that they completed a 4<sup>th</sup> review and had sent out a letter with comments.
- c) Ridge Rd. Reservoir Tank – The Engineer stated that the township's final inspection was performed and the punch list items were addressed. They were still waiting for proper grass growth to close out the project.
- d) Bethlehem Pike Water Main Extension – The Engineer stated that the PennDOT closeout procedure was initiated and all punch list items were addressed.
- e) Old Bethlehem Pike Water Main Extension – The Engineer stated that the township inspection was completed and that the contractor was still resolving resident issues.
- f) McClennen Tract – The Engineer stated that the service lines between the curb stop and the townhomes needed to be replaced to avoid additional fittings. They developed a punch list of remaining work to be done for final inspection.
- g) Well #14 – The Engineer stated that after the meeting with the Township, they gave their preliminary approval of the new building location. He completed the field investigations for a Wetlands and Phase One Bog Turtle study. The Waiver of Land Development plans were being revised to reflect the new location.
- h) Well #4 – The Engineer stated that they planned on applying to PennVEST by October 30<sup>th</sup>. He further stated that they contacted the Farmland Conservation Authority for approval.
- i) 9<sup>th</sup> St. Water Main Lining – The Engineer stated that the water main was cleaned, inspected, and lined, and a pressure test was performed. Service reinstatement was performed on 8<sup>th</sup> Street. He further stated that once PRA staff finishes the connection of the main, the temporary services will be removed.

Upon motion by Watt, seconded by Miller, the Engineer's Report was unanimously approved.

**MANAGER'S REPORT:**

- a) 2025 Preliminary Budget and Rate Schedule – The Manager presented to the Board the 2025 Preliminary Budget and Rate Schedule. The Board requested the Manager to adjust the Budget and Rate Schedule for next meeting.
- b) East Rockhill Township O&M Agreement for Well #4 – The Manager presented to the Board the East Rockhill Township O&M Agreement for Well #4.  
**See Official Board Action**
- c) Resolution 2024-02: Application for PennVEST Grant – The Manager presented to the Board the Resolution 2024-02: Application for PennVEST Grant. The resolution stated that the Board would be applying for the Grant.  
**See Official Board Action**
- d) Letter of Responsibility for PennVEST Grant – The Manager presented to the Board the letter of responsibility for the PennVEST Grant.  
**See Official Board Action**
- e) 809 Three Mile Run Rd. Reservation of Capacity Agreement – The Manager presented to the Board the 809 Three Mile Run Rd. Reservation of Capacity Agreement.  
**See Official Board Action**
- f) 2025 MMO – The Manager presented to the Board the 2025 Minimum Municipal Obligation for the Authority's pension plan. He further stated the total obligation increased about 2%.

Upon motion by Watt, seconded by Miller, the Manager's Report was unanimously approved.

**OFFICIAL BOARD ACTION:**

Upon motion by Watt, seconded by Horn, the Board unanimously approved to credit 27 N. Main St. for the sewer charges in the amount of \$85.60.

Upon motion by Algeo, seconded by Miller, the Board unanimously approved to credit 403 Coventry Way for the sewer charges in the amount of \$267.15.

Upon motion by Watt, seconded by Horn, the Board unanimously approved the East Rockhill Township O&M Agreement for Well #4.

Upon motion by Watt, seconded by Algeo, the Board unanimously approved the Resolution 2024-02: Application for PennVEST Grant.

Upon motion by Watt, seconded by Horn, the Board unanimously approved the Letter of Responsibility for PennVEST Grant.

Upon motion by Watt, seconded by Algeo, the Board unanimously approved the 809 Three Mile Run Rd. Reservation of Capacity Agreement.

**UNFINISHED BUSINESS/NEW BUSINESS:**

None this meeting.

**CHAIRMAN'S REMARKS:**

None this meeting.

**PUBLIC FORUM II:**

None this meeting.

**EXECUTIVE SESSION:**

The Board met in executive session to discuss personnel and did not reconvene.

**ADJOURN:**

There being no further business to come before the Board in the regular session and upon motion by Watt seconded by Horn, the meeting was adjourned at 6:49 p.m.

Respectfully Submitted,



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Laura Snyder, Recording Secretary



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Victoria Miller, Secretary