

MINUTES OF THE REGULAR MEETING
OF THE MONTH OF JANUARY
PERKASIE REGIONAL AUTHORITY
MONDAY, JANUARY 13, 2025

The regular meeting of the month was convened in the Authority Office, 150 Ridge Road at 5:28 p.m. on January 13, 2025 by Chairman David Watt. Attending in addition to the Chairman were Board Members J. Thomas Horn, Vicki Miller, Gregory Martin and Stephen Algeo. Staff members present: Nicholas Fretz, Manager, Sean Torpey, Engineer, John N. Schaeffer, III, Esquire, Solicitor, and Laura Snyder, Accounts Payable.

NEW BUSINESS:

None this meeting.

EXECUTIVE SESSION:

None this meeting.

MINUTES:

Upon motion by Watt, seconded by Miller, the Minutes of the regular meeting of December 9, 2024 were unanimously approved as written.

PUBLIC FORUM:

- a) 36 Creekview Dr. – Dale Sandt requested relief from his sewer charges due to reseeded his lawn and having to water his lawn more during the summer drought. The Board did not approve his request.

CORRESPONDENCE:

- a) Hydrogeological Report for Well #14 – The hydrogeological pump test report was provided by RMS Environmental and would be submitted to the DEP and DRBC.
See Official Board Action

PWTA:

- a) Minutes from the November 2024 meeting
- b) November 2024 flow reports

FINANCIAL INFORMATION:

- a) Balance Sheet for December 2024
- b) Profit and Loss Budget Overview Reports for December 2024
- c) Statement of Trust Funds – December 2024
- d) Revenue Fund Requisition Number 600 in the amount of \$388,447.77.
- e) Bond Redemption and Improvement Fund Requisition Number 1202 thru 1205 in the total amount of \$99,603.75.
- f) Developer Escrow Releases & Summaries

Upon motion by Watt, seconded by Martin, the Financial Information was unanimously approved.

OPERATIONS REPORT:

- a) Activity Report for December 2024
- b) Average production by month for December 2024
- c) Precipitation Report for December 2024
- d) Water Production Reports for December 2024
- e) Sewer truck reports

Upon motion by Watt, seconded by Miller, the Operations Report was unanimously approved.

SOLICITOR'S REPORT:

None this meeting.

ENGINEER'S REPORT:

- a) 809 Three Mile Run Rd. Subdivision – The Engineer stated that there was no change in the progress of the project.
- b) Green Ridge Estates West – The Engineer stated that there was no change in the progress of the project.
- c) McClennen Tract – The Engineer stated that there was no change in the progress of the project.
- d) Spruce St. Townhouses – The Engineer stated that there was no change in the progress of the project.
- e) Well #14 – The Engineer stated that they would be continuing to design the booster pump station to connect the low and high-pressure service areas. He further stated that they began applying for an NPDES permit with the BCCD. They had met with the Township Manager and Engineer to finalize the location of the building and permitting requirements.
- f) Well #4 – The Engineer stated that they had put the project out to bid and were answering questions as they came up. Bids are due on the 24th of January.
- g) 8th St. Commons – The Engineer stated that they created a punch list of work to be completed before final acceptance of the project.
- h) Lawn Avenue Subdivision – The Engineer stated that they had issued the first review for the pump station. They were waiting on revised plans before issuing a review of the subdivision. The Engineer stated that they were investigating the necessity of a water tank, booster pump, and chlorination to service the new subdivision.

Upon motion by Watt, seconded by Algeo, the Engineer's Report was unanimously approved.

MANAGER'S REPORT:

- a) 2025 Officer's Certificate – The Manager presented to the Board the 2025 Officer's Certificate.
See Official Board Action
- b) 8th St. Commons Escrow Release #5 – The Manager presented to the Board the 8th St. Commons Escrow Release #5. The release would be in the amount of \$8,572.81 with a retainage of \$53,859.76.
See Official Board Action

Upon motion by Watt, seconded by Martin, the Manager's Report was unanimously approved.

OFFICIAL BOARD ACTION:

Upon motion by Watt, seconded by Martin, the Board unanimously approved the Hydrogeological Report for Well #14 to be submitted to DRBC and DEP.

Upon motion by Watt, seconded by Algeo, the Board unanimously approved the 2025 Officer's Certificate.

Upon motion by Watt, seconded by Martin, the Board unanimously approved 8th St. Commons Escrow Release #5 of \$8,572.81 with a retainage of \$53,859.76.

Upon motion by Martin, seconded by Horn, the Board unanimously approved the employee boot allowance to be raised to \$200.00 starting January 2025.

UNFINISHED BUSINESS/NEW BUSINESS:

None this meeting.

CHAIRMAN'S REMARKS:

The Chairman mentioned he would be reviewing the capital project priority list and would supply it at the next meeting.

The Chairman stated that the employee boot allowance be raised from \$125.00 to \$200.00 starting January 2025.

See Official Board Action

PUBLIC FORUM II:

None this meeting.

EXECUTIVE SESSION:

None this meeting.

ADJOURN:

There being no further business to come before the Board in the regular session and upon motion by Algeo seconded by Horn, the meeting was adjourned at 6:38 p.m.

Respectfully Submitted,



Laura Snyder, Recording Secretary



Victoria Miller, Secretary