

MINUTES OF THE REGULAR MEETING
OF THE MONTH OF MAY
PERKASIE REGIONAL AUTHORITY
MONDAY, MAY 12, 2025

The regular meeting of the month was convened in the Authority Office, 150 Ridge Road at 5:32 p.m. on May 12, 2025 by Chairman David Watt. Attending in addition to the Chairman were Board Members Vicki Miller, Gregory Martin and Stephen Algeo. Absent from the meeting with consent of the Board was J. Thomas Horn. Staff members present: Nicholas Fretz, Manager, Sean Torpey, Engineer, John N. Schaeffer, III, Esquire, Solicitor, and Laura Snyder, Accounts Payable.

NEW BUSINESS:

None this meeting.

EXECUTIVE SESSION:

None this meeting.

MINUTES:

Upon motion by Martin, seconded by Miller, the Minutes of the regular meeting of April 14, 2025 were unanimously approved as written.

PUBLIC FORUM:

- a) Audit Presentation - Justin Nepo presented the 2024 Financial Audit to the Board. The Authority had a great financial year in 2024 with strong financial indicators.
See Official Board Action

CORRESPONDENCE:

- a) Pennridge Community Day - The Manager presented to the Board the Pennridge Community Day donation request.
See Official Board Action

PWTA:

- a) Minutes from the March 2025 meeting
- b) March 2025 flow reports

FINANCIAL INFORMATION:

- a) Balance Sheet for April 2025
- b) Profit and Loss Budget Overview Reports for April 2025
- c) Statement of Trust Funds – April 2025
- d) Revenue Fund Requisition Number 604 in the amount of \$134,979.99.
- e) Bond Redemption and Improvement Fund Requisition Number 1223 thru 1229 in the total amount of \$143,233.55.
- f) Developer Escrow Releases & Summaries

Upon motion by Watt, seconded by Algeo, the Financial Information was unanimously approved.

OPERATIONS REPORT:

- a) Activity Report for April 2025
- b) Average production by month for April 2025
- c) Precipitation Report for April 2025
- d) Water Production Reports for April 2025
- e) Sewer truck reports

Upon motion by Watt, seconded by Miller, the Operations Report was unanimously approved.

SOLICITOR'S REPORT:

- a) Pennoni Lease – The Solicitor stated that he created the lease agreement for Pennoni that included the lease to auto renew and increase by 2% every year.
See Official Board Action
- b) Hydrant Claim – The Solicitor state that he submitted a claim to the District Attorney for the fire hydrant that was hit last year.

Upon motion by Watt, seconded by Martin, the Solicitor's Report was unanimously approved.

ENGINEER'S REPORT:

- a) McClennen Tract – The Engineer stated that there was no change in the progress of the project.
- b) 8th St. Commons – The Engineer stated that there was no change in the progress of the project.
- c) 809 Three Mile Run Rd. – The Engineer stated that they are in receipt of material submittals for the installation and would be issuing a review letter.
- d) Green Ridge Estates West – The Engineer stated that there was no change in the progress of the project.
- e) Spruce St. Townhouses – The Engineer stated that there was no change in the progress of the project.
- f) Well #14 – The Engineer stated that they finalized the stormwater management design and submitted to the Township. He further stated that they were scheduled to appear before the zoning hearing board next month.
- g) Well #4 – The Engineer stated that they had begun to receive material submittals from DOLI and are reviewing change orders for potential cost savings. They were working through some scheduling issues with the contractor.
- h) Well #7 – The Engineer stated that they had completed the preliminary design of the land development plans and would be meeting with the Township next month to confirm zoning requirements.
- i) Well #10 – The Engineer stated that they had completed the preliminary design of the land development plans and had started creating bid documents.
- j) Lawn Avenue Subdivision – The Engineer stated that there was no change in the progress of the project.

Upon motion by Watt, seconded by Miller, the Engineer's Report was unanimously approved.

MANAGER'S REPORT:

- a) Well #14 ERT Adjudication – The Manager presented to the Board Well #14 ERT Adjudication. The Board directed the Solicitor to draft a well guarantee agreement.
See Official Board Action
- b) Pennoni Lease – The Manager presented to the Board the Pennoni Lease that the Solicitor created.

Upon motion by Martin, seconded by Miller, the Manager's Report was unanimously approved.

OFFICIAL BOARD ACTION:

Upon motion by Watt, seconded by Martin, the Board unanimously approved the 2024 Financial Audit.

Upon motion by Watt, seconded by Miller, the Board unanimously approved to donate \$600.00 to Pennridge Community Day.

Upon motion by Martin, seconded by Algeo, the Board unanimously approved the lease agreement with Pennoni for 2025 to auto renew and increase 2% annually.

Upon motion by Watt, seconded by Martin, the Board approved with a 3-1 vote, with Algeo opposed, not to file an appeal on the ruling of Well #14 ERT Adjudication.

UNFINISHED BUSINESS/NEW BUSINESS:

- a) June Meeting Date – The Manager requested to change the June Board meeting date to Wednesday, June 11th. The Board was in agreement and changed the date of the next Board meeting to June 11, 2025 at 5pm.

CHAIRMAN'S REMARKS:

None this meeting.

PUBLIC FORUM II:

None this meeting.

EXECUTIVE SESSION:

None this meeting.

ADJOURN:

There being no further business to come before the Board in the regular session and upon motion by Martin seconded by Algeo, the meeting was adjourned at 6:33 p.m.

Respectfully Submitted,



Laura Snyder, Recording Secretary



Victoria Miller, Secretary