

MINUTES OF THE REGULAR MEETING
OF THE MONTH OF APRIL
PERKASIE REGIONAL AUTHORITY
MONDAY, APRIL 13, 2026

The regular meeting of the month was convened in the Authority Office, 150 Ridge Road at 5:01 p.m. on April 13, 2026 by Chairman David Watt. Attending in addition to the Chairman were Board Members J. Thomas Horn, Vicki Miller, and Gregory Martin. Absent from the meeting with consent of the Board was Stephen Algeo. Staff members present: Nicholas Fretz, Manager, Sean Torpey, Engineer, John N. Schaeffer, III, Esquire, Solicitor, and Stephanie Pellecchia, Accounts Receivable.

NEW BUSINESS:

None this meeting.

EXECUTIVE SESSION:

None this meeting.

MINUTES:

Upon motion by Watt, seconded by Martin, the Minutes of the regular meeting of March 9, 2026 were unanimously approved as written.

PUBLIC FORUM:

- a) 519 Race St. – Shannon Pagano requested relief from her bill due to a leaky toilet that has since been fixed.
See Official Board Action
- b) 3 N. 7th St. Apt 303 – Tricia Rush requested relief from her bill due to a leaky toilet that has since been fixed.
See Official Board Action
- c) 200 W. Walnut St (Pennridge Little League Snack Stand) – The Manager, on behalf of Perkasio Borough, requested relief from their bill due to a frozen pipe that burst.
See Official Board Action
- d) 1014 Vine St - The Manager, on behalf of Benjamin Cheshire, requested relief from his bill due to a leaky toilet that has since been fixed.
See Official Board Action

CORRESPONDENCE:

- a) PMAA Region 1 Meeting – The Manager presented to the Board the PMAA Region 1 Meeting.
- b) PMAA Management Workshop - The Manager presented to the Board the PMAA Management Workshop

PWTA:

- a) Minutes from the February 2026 meeting
- b) February 2026 flow reports
- c) PWTA Audit (2025)

FINANCIAL INFORMATION:

- a) Balance Sheet for March 2026
- b) Profit and Loss Budget Overview Report for March 2026
- c) Statement of Trust Funds – March 2026
- d) Revenue Fund Requisition Number 615 in the amount of \$369,996,98.
- e) Bond Redemption and Improvement Fund Requisition Number 1264 thru 1269 in the total amount of \$291,427.63.

- f) Project Summaries
- g) Developer Escrow Releases & Summaries

Upon motion by Watt, seconded by Miller, the Financial Information was unanimously approved.

OPERATIONS REPORT:

- a) Activity Report for March 2026
- b) Average production by month for March 2026
- c) Precipitation Report for March 2026
- d) Water Production Reports for March 2026
- e) Sewer truck reports

Upon motion by Watt, seconded by Martin, the Operations Report was unanimously approved.

SOLICITOR'S REPORT:

- a) PWTA Agreement Meeting – The Solicitor stated that a meeting was held on Wednesday, March 11th to discuss the PWTA draft agreement. The outcome of the meeting was that an email would be sent with our concerns to the Borough and they would relay that information directly to PWTA.

Upon motion by Watt, seconded by Miller, the Solicitor's Report was unanimously approved.

ENGINEER'S REPORT:

- a) McClennen Tract – The Engineer stated that there was no change in the progress of the project. Townhouse services are being replaced when meters are installed and a punch list of remaining work to be done for final inspection is being developed. As-builts were also sent and received.
- b) 809 Three Mile Run Rd – The Engineer stated that there was no change in the progress of the project. The contractor completed the corp capping of the existing services. He stated that they were developing a punch list of remaining work to be done for final inspection.
- c) Green Ridge Estates East – The Engineer stated that there was no change in the progress of the project. As-builts were received and are being reviewed. A punch list is being developed for work to be completed prior to final acceptance.
- d) Lawn Ave. Subdivision – The Engineer stated that there was no change in the progress of the project. A meeting was held with PennDOT who informed us that hanging the pipe on the bridge is not possible. The developer is considering alternate options for proposal.
- e) Well 7 – The Engineer stated that they were continuing to update the plans to reflect the third tank and adjusted building size. They were creating electrical and structural plans to be incorporated into the bid docs and met with M&W Precast to begin the design of the prefabricated building.
- f) Green Ridge Estates West – The Engineer stated that the contractor completed the capping of the pre-existing water service. A punch list has been created for work to be completed prior to final acceptance.
- g) 8th St. Commons – The Engineer stated that they are recommending the release of the contingency funds while the contractor finishes construction of the buildings. A punch list has been created for work to be completed prior to final acceptance.
- h) Constitution Square – The Engineer stated that the contractor has completed the installation of the correct double check valves. An updated punch list has been issued and the Engineer is recommending final acceptance and dedication pending the receipt of approved agreements.
- i) Well 4 – The Engineer stated that the contractor had returned to the site and completed the foundation slab and generator pad. He advised they are waiting on an updated scheduled from the contractor.
- j) Well 10 – The Engineer stated that they are waiting for comments from the Borough regarding the Land Development Application. They are creating electrical and structural plans to be incorporated into the bid specs.

- k) Well 14 – The Engineer stated that they were continuing to design the building’s internal plan set and were laying out the proposed pipe skids. They are continuing the application process to the DEP for the construction permit and are determining the size and number of the treatment vessels.
- l) Ridge Road Booster Pump – The Engineer stated that they are sizing the pumps required for the project and are finalizing the application to the DEP for the booster pump. They are continuing to create electrical and structural plans to be incorporated into the bid docs.
- m) Callowhill St. – The Engineer stated that they have completed a survey of the project areas and have created an existing features plan. They are currently developing a project plan set and biddable specs.

Upon motion by Watt, seconded by Miller, the Engineer’s Report was unanimously approved.

MANAGER’S REPORT:

- a) Tapped In PR Quote – The Manager presented to the Board a quote from Tapped In PR for some customer relations PR assistance.
See Official Board Action
- b) Arbitrage Rebate Report – The Manager presented to the Board the Arbitrage Rebate Report from PFM. He advised we are compliant with our 2019 Bond Issue and do not owe any additional funds.
- c) Trademark Landscaping Quote – The Manager presented to the Board a quote from Trademark Landscaping to do the edging, cleanup and mulching at the Authority office. The Board advised the Manager to retrieve a new quote with some changes and get a second bid from a different company.
- d) Perry Mill Rd Escrow Reduction – The Manager presented to the Board the Perry Mill Rd Escrow Reduction.
See Official Board Action
- e) Student Opportunity Co-op – The Manager presented to the Board a student from the Upper Bucks County Technical School who is interested in doing the Co-op program.
See Official Board Action

Upon motion by Watt, seconded by Martin, the Manager’s Report was unanimously approved.

OFFICIAL BOARD ACTION:

Upon motion by Watt, seconded by Martin, the Board unanimously approved to credit 519 Race St. for the sewer charges in the amount of \$331.50 plus late fees.

Upon motion by Watt, seconded by Miller, the Board unanimously approved to credit 3 N. 7th St Apt 303. for the sewer charges in the amount of \$157.80.

Upon motion by Watt, seconded by Martin, the Board approved with a 3 -1 vote, with Horn opposed to credit 200 W. Walnut St. (Perkasie Borough) for the sewer charges in the amount of \$4,405.40.

Upon motion by Watt, seconded by Martin, the Board unanimously approved to credit 1014 Vine St for the sewer charges in the amount of \$41.60.

Upon motion by Watt, seconded by Martin, the Board unanimously approved the Tapped In PR Quote.

Upon motion by Watt, seconded by Martin, the Board unanimously approved the Perry Mill Escrow Reduction.

Upon motion by Watt, seconded by Miller, the Board unanimously approved the Co-op program and for the hourly pay not to exceed \$18.00.

UNFINISHED BUSINESS/NEW BUSINESS:

None this meeting.

CHAIRMAN’S REMARKS:

None this meeting.

PUBLIC FORUM II:

None this meeting.

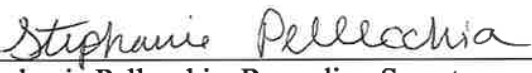
EXECUTIVE SESSION:

None this meeting.

ADJOURN:

There being no further business to come before the Board in the regular session and upon motion by Horn seconded by Miller, the meeting was adjourned at 6:24 p.m.

Respectfully Submitted,


Stephanie Pellecchia, Recording Secretary


Victoria Miller, Secretary