

MINUTES OF THE REGULAR MEETING
OF THE MONTH OF MAY
PERKASIE REGIONAL AUTHORITY
MONDAY, MAY 11, 2026

The regular meeting of the month was convened in the Authority Office, 150 Ridge Road at 4:59 p.m. on May 11, 2026 by Chairman David Watt. Attending in addition to the Chairman were Board Members Stephen Algeo, Vicki Miller, and Gregory Martin. Absent from the meeting with consent of the Board was J. Thomas Horn. Staff members present: Nicholas Fretz, Manager, Sean Torpey, Engineer, John N. Schaeffer, III, Esquire, Solicitor, and Laura Snyder, Accounts Payable.

NEW BUSINESS:

None this meeting.

EXECUTIVE SESSION:

None this meeting.

MINUTES:

Upon motion by Watt, seconded by Martin, the Minutes of the regular meeting of April 13, 2026 were unanimously approved as written with Stephen Algeo abstaining.

PUBLIC FORUM:

None this meeting.

CORRESPONDENCE:

- a) Pennridge Community Day – The Manager presented to the Board the Pennridge Community Day donation request. The Board agreed to donate \$600.00 to the community event.

PWTA:

- a) Minutes from the March 2026 meeting
- b) March 2026 flow reports

FINANCIAL INFORMATION:

- a) Balance Sheet for April 2026
- b) Profit and Loss Budget Overview Report for April 2026
- c) Statement of Trust Funds – April 2026
- d) Revenue Fund Requisition Number 616 in the amount of \$175,082.38.
- e) Bond Redemption and Improvement Fund Requisition Number 1270 thru 1271 in the total amount of \$57,678.71
- f) Project Summaries
- g) Developer Escrow Releases & Summaries

Upon motion by Watt, seconded by Algeo, the Financial Information was unanimously approved.

OPERATIONS REPORT:

- a) Activity Report for April 2026
- b) Average production by month for April 2026
- c) Precipitation Report for April 2026
- d) Water Production Reports for April 2026
- e) Sewer truck reports

Upon motion by Watt, seconded by Miller, the Operations Report was unanimously approved.

SOLICITOR'S REPORT:

- a) Constitution Square – Easement/Dedication Agreement – The Solicitor stated that the easement/dedication agreement was being prepared and was expected to be ready for the next meeting.
- b) PennVEST Grant/Loan – The Solicitor stated that PRA was awarded a grant/loan for the Well #7 project and that the Manager would discuss more on that topic.

Upon motion by Watt, seconded by Martin, the Solicitor's Report was unanimously approved.

ENGINEER'S REPORT:

- a) Lawn Ave. Subdivision - The Engineer stated that there was no change in the progress of the project. A meeting was held with PennDOT who informed them that hanging the pipe on the bridge was not possible. The developer was considering alternate options for proposal.
- b) Green Ridge Estates West - The Engineer stated that there was no change in the progress of the project. The contractor completed the capping of the pre-existing water service. A punch list was created for work to be completed prior to final acceptance.
- c) Well 14 – The Engineer stated that there was no change in the progress of the project. The Engineer stated that they were continuing to design the building's internal plan set and were laying out the proposed pipe skids. They were continuing the application process to the DEP for the construction permit and were determining the size and number of the treatment vessels.
- d) McClennen Tract – The Engineer stated that the townhome services were being replaced when meters were installed. They were maintaining the punch list of the remaining work to be done for final inspection. He further stated that they had received as-built drawings from the developer and generated an as-built review letter in response.
- e) 809 Three Mile Run Rd – The Engineer stated that they were maintaining a punch list of the work to be completed before final acceptance. They had received as-built drawings from the developer and generated an as-built review letter in response.
- f) Green Ridge Estates East – The Engineer stated that they had finished review of the as-builts and were waiting for an updated CAD file for integration into the GIS.
- g) 8th St. Commons – The Engineer stated that they were maintaining a punch list of the work to be completed before final acceptance of the project.
- h) Constitution Square – The Engineer recommended final acceptance and dedication of the project pending the acceptance of the agreements.
- i) Well 7 – The Engineer stated that they received partial funding from the PennVEST Board. They were working through the settlement checklist and were finishing the DEP permit revision for the three-tank system. The Engineer requested approval from the Board to put the project out to bid.
See Official Board Action
- j) Well 4 – The Engineer stated that the contractor was finishing the construction of the CMU walls for the project and scheduling the installation of the roof. They were waiting for an updated timeline from DeNora on when the tanks would be available.
- k) Well 10 – The Engineer stated that they were working through comments from the Borough's review letter and revising the stormwater management basin to accommodate their requirements.
- l) Ridge Road Booster Pump – The Engineer stated that they were finished sizing the pump and were running the system through waterCAD before sending the DEP permit out. They were finishing their response letter for the Borough and were asking for the execution of the agreements.
See Official Board Action
- m) Callowhill & Shadywood Dr. Water Main Replacement – The Engineer stated that they were finishing the PennDOT permit application and were making final plan revisions. They were creating bid documents and requested from the Board to put the project out to bid.
See Official Board Action
- n) Weidner Tract – The Engineer stated that they had received approval to begin the plan review.

Upon motion by Watt, seconded by Miller, the Engineer's Report was unanimously approved.

MANAGER'S REPORT:

- a) PennVEST Funding Offer – The Manager presented to the Board the PennVEST funding offer for the Well #7 project. The Authority received \$5.97 million in funding with a roughly \$3.7 million low interest loan and a \$2.26 million Grant.
- b) Systems Operator Employee – The Manager presented to the Board a resumé that was received for the systems operator position.
See Official Board Action
- c) Landscaping Estimates – The Manager presented to the Board two quotes for mulching/edging/weeding at the Authority office.
See Official Board Action
- d) Fire Department Water Use (Friday, May 1st) – The Manager discussed with the Board the amount of water used on Friday, May 1st for an event at Penridge High School. The Manager has subsequently met with the Perkasie Fire Department Deputy Chief and he agreed to notify PRA going forward of any planned uses of water via a fire hydrant and also inform PRA when water is used in an emergency situation.
- e) Personnel – The Manager discussed with the Board two career milestones with the Authority this year (25 years and 20 years). The Board agreed to show appreciation for the big milestones and that they would have more ideas for the next meeting.
- f) Old Dump Truck – The Manager presented to the Board the highest bidder from Municibid.
See Official Board Action

Upon motion by Watt, seconded by Martin, the Manager's Report was unanimously approved.

OFFICIAL BOARD ACTION:

Upon motion by Watt, seconded by Algeo, the Board unanimously approved to put Well #7 project out to bid.

Upon motion by Watt, seconded by Miller, the Board unanimously approved the agreements for the Ultimate Right-of-Way and the Waiver of Land Development.

Upon motion by Watt, seconded by Algeo, the Board unanimously approved to put Callowhill & Shadywood Dr Water Main Replacement project out to bid.

Upon motion by Watt, seconded by Algeo, the Board unanimously approved to offer the systems operator position to Brady Andrews at a rate not to exceed \$26.00/hour.

Upon motion by Miller, seconded by Martin, the Board unanimously approved the Trademark Landscape Service quote for cleanup and mulching 1-2" of nondyed mulch for \$3,000.00 and monthly weeding, as needed, for \$175.00 at the Authority office.

Upon motion by Martin, seconded by Algeo, the Board unanimously approved Christopher Muller as the highest bidder for the 1985 GMC Dump Truck in the amount of \$3,000.00.

UNFINISHED BUSINESS/NEW BUSINESS:

None this meeting.

CHAIRMAN'S REMARKS:

None this meeting.

PUBLIC FORUM II:

None this meeting.

EXECUTIVE SESSION:

None this meeting.

ADJOURN:

There being no further business to come before the Board in the regular session and upon motion by Algeo seconded by Miller, the meeting was adjourned at 6:01 p.m.

Respectfully Submitted,



Laura Snyder, Recording Secretary



Victoria Miller, Secretary