

MINUTES OF THE SECOND REGULAR MEETING  
OF THE MONTH OF APRIL  
PERKASIE REGIONAL AUTHORITY  
TUESDAY, JUNE 19, 2018

The second regular meeting of the month was convened in the Authority Office, 150 Ridge Road at 7:00 p.m. on June 19, 2018 by Chairman David Watt. Attending in addition to the Chairman were Board Members J. Thomas Horn, David Bedillion and Robert Wasson. Absent with consent of the Board was Stephen Algeo. Staff members present: Nicholas Fretz, Manager; Peter Andersen, Engineer and John N. Schaeffer, III, Esquire, Solicitor.

MINUTES:

Upon motion by Horn, seconded by Wasson, the Minutes of the regular meeting of June 4, 2018 were unanimously approved as written.

PUBLIC FORUM:

Kimberly Manser and Jeannine Gravel, both residents on North Rockhill Road in East Rockhill Township were present. Ms. Manser inquired about the Authority's concerns regarding the re-opening of the quarry in East Rockhill Township and as to whether the Authority was going to be requesting party status at the East Rockhill Township Zoning Hearing Board meetings. Ms. Manser was informed that PRA was aware of the quarry's intentions and that since the Authority's wells are not within 500 feet of the quarry, PRA does not qualify for party status. Ms. Manser was also informed that the Authority has been doing some additional testing after being informed that the owners of the quarry were going to be doing some blasting. The Manager also informed Ms. Manser that the Authority's major concern is when the pit is pumped and how it will affect the PRA wells and that the Authority monitors the well depths on a daily basis.

Perkasie Borough Council person, and PWTA representative, Steve Rose of Parkridge Drive was present.

Mr. Nepo presented to the Board the 2017 Audited Financial Statements and highlighted some of the most important aspects of the audit. Mr. Nepo stated that the Authority had another very strong year and met the Rate Covenant requirement.

CORRESPONDENCE:

Thank You Letter – The Manager informed the Board of the thank you letter that was received from the Manager of Menlo Pool for all of PRA's help with an acid spill at the facility.

PWTA:

- a) Minutes from the April 2018 meeting
- b) April 2018 flow reports

FINANCIAL INFORMATION:

- a) Balance Sheet for May 2018
- b) Profit and Loss Budget Overview Reports for May 2018
- c) Statement of Trust Funds – May 2018
- d) Revenue Fund Requisition Number 509 in the amount of \$49,654.06

- e) Construction Fund Requisitions Numbers 17 through 19 in the amount of \$28,070.85
- f) Project Summaries

Upon motion by Wasson, seconded by Bedillion, the Financial Report and the List of Bills – Items d) through e) were unanimously approved.

#### OPERATIONS REPORT:

- a) Activity Report
- b) Sewer truck report
- c) Average production by month for May 2018
- d) Precipitation Report for May 2018
- e) Water Production Reports for May 2018

Upon motion by Bedillion, seconded by Wasson, the Operations Report was unanimously approved.

#### SOLICITOR'S REPORT:

- a) Projects – The Solicitor stated that a draft agreement was prepared to purchase sewer discharge capacity with Sellersville Borough. The Solicitor is working on draft agreements for Phase 3 of the Hidden Meadows development as well as the Pennridge Airport development.

Upon motion by Wasson, seconded by Bedillion, the Solicitor's Report was unanimously approved.

#### ENGINEER'S REPORT:

- a) Airport Development – The Engineer informed the Board that a pre-construction meeting is scheduled for the coming week with the owners as well as the contractors of this development.
- b) Hidden Meadows (Phase 2) – The Engineer informed the Board that this phase of the development is schedule to begin in the next several days.
- c) Hidden Meadows (Phase 3) – The Engineer is working on the construction estimates for this phase of the development, which happens to be in Hilltown Township.
- d) Ridge Road Sewers – The Engineer suggested a meeting with some of the property owners once this project is ready to begin to see if they would be amenable to having the sewer lines installed outside the cartway (on private property) to help keep the costs as low as possible.

Upon motion by Wasson, seconded by Horn, the Engineer's Report was unanimously approved.

MANAGER'S REPORT:

- a) KMIT Annual Report to Management – The Manager provided the Board with the Annual Report to Management, which showed the number and amount of claims against the workers compensation plan. The Manager informed the Board that the Authority met or exceeded all performance goals set by the trust and wanted to give his appreciation for the staff being as safe as possible while working around the environment they are in. The Chairman wanted to extend his appreciation and remind the other Board Members that in previous years when the Authority receives the refund check from KMIT they had historically divided that amongst the employees as a “bonus” and he would like to continue that this year.
- b) Draft Sellersville Sewer Agreement – The Manager provided the Board with this draft agreement to purchase sewer discharge capacity in Sellersville’s collection system to transfer that sewage to PWT. The Manager explained that the agreement is the same basic agreement as the previous agreement from 2012 and has a built in 1.5% yearly increase. The Manager informed the Board that he has not sent this to the Manager of Sellersville as of yet. The Board directed the Manager to send the agreement to Sellersville to get feedback.
- c) T-Mobile Generator – The Manager informed the Board that T-Mobile cannot wait to partner with a generator at the tank site as they will need it as soon as possible. They sent over a request of 2 possible locations for the generator as well as a possible addendum to the agreement that will pay the Authority an additional \$150/month for the space to store the generator. The Board directed the Manager to inquire about emergency plans and fuel spills once the generator is installed.

CHAIRMAN'S REMARKS:

None at this meeting.

PUBLIC FORUM II:

Ms. Manser inquired as to if the Authority had a staff hydrologist. The Manager informed her that the Authority has a professional staff Hydrogeologist that is appointed on a yearly basis that helps prepare water audits and reports for all of the regulatory agencies as well as keep the Authority staff informed of any impending changes.

Council person Steve Rose informed the Board that the Borough Council is in discussions about installing a generator at the transfer station near the Authority tank on Park Avenue. He said that he and the PRA Manager thought it might be a good idea to keep an open dialogue with the Borough Council throughout the process because there may be an opportunity for PRA and Perkasi Borough to work together since both may need the services of a generator in that area.

EXECUTIVE SESSION:

None at this meeting.

ADJOURN:

There being no further business to come before the Board in the regular session and upon motion by Horn, seconded by Bedillion, the meeting was adjourned at 8:48 p.m.

Respectfully Submitted,

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Patricia Fluck, Recording Secretary

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Robert Wasson, Secretary