

MINUTES OF THE ONLY REGULAR MEETING
OF THE MONTH OF SEPTEMBER
PERKASIE REGIONAL AUTHORITY
TUESDAY, SEPTEMBER 11, 2018

The only regular meeting of the month was convened in the Authority Office, 150 Ridge Road at 7:00 p.m. on September 11, 2018 by Chairman David Watt. Attending in addition to the Chairman were Board Members J. Thomas Horn, David Bedillion, Robert Wasson and Stephen Algeo. Staff members present: Nicholas Fretz, Manager, David Horst, Engineer, John N. Schaeffer, III, Esquire, Solicitor and Patricia Fluck, Accounting Assistant.

MINUTES:

Upon motion by Bedillion, seconded by Horn, the Minutes of the regular meeting of August 21, 2018 were approved as written with a 3-0 vote with Wasson and Algeo abstaining.

PUBLIC FORUM:

- a) 401 Daniella Circle – Mr. Steven Castiglia (property owner) was present to discuss a water quality issue. He stated that he was the first person to buy a house in the development and upon moving in the water had a bad smell and was staining sinks, etc. in his newly built home. He further stated that he has had to run the water to clear the odor and upon notifying PRA staff, they have been coming to the property several times a week to flush the system. The PRA Manager stated that this development had the water lines installed about 8-9 months ago and the water was not being turned over throughout the development since Mr. Castiglia was the first property owner. He further stated that PRA staff will be flushing the system every other day until more property owners move into the development to insure the water is being turned over to provide the best water quality. Mr. Castiglia agreed that PRA's new process has been addressing the issue and requested a credit for a least 5,000 gallons due to the clearing of the water through his home prior to PRA staff flushing the system. The Board informed him that when he receives his first bill he should return to the Board to request a credit at that time since he may need more than a 5,000 gallon credit.
- b) 1019 N. Ridge Road – Ms. Debra Wurst (property owner) was present to discuss why she was being billed sewer charges on all water she utilizes. She further stated that she has a private well and only billed sewer through PRA and there are times when she is watering plants, washing cars and filling a small pool and that she should not be billed for sewer charges when the water being used is not going down the sewer. The Board and Manager informed her that all customers (whether on a private well or public water) in PRA's service area are billed that way since there is no way to accurately know when a customer is utilizing water just for washing cars, watering lawns/gardens or filling pools.
- c) East Rockhill residents Jim Pascale, Luann Auser, Sean Trotter, Katie Zackon and Kimberly Gottshall were present to discuss the East Rockhill Quarry resuming operations. Chairman Watt recused himself from discussing any aspects of the East Rockhill Quarry since he is a member of the Zoning Board for East Rockhill Township. The PRA Manager answered any concerns the residents had regarding PRA's wells and exactly what PRA has done to insure that when the quarry resumes operations, all due diligence is done to protect the water source. In addition, the Manager provided the residents with PRA's Hydrogeologist's Report on the possible effects to PRA wells. The Manager informed all of the residents that through both the DEP and the Delaware River Basin Commission, the Authority has the ability to withdrawal a certain amount of water out of each well on a monthly basis and outside of that, the Authority has no ability to control the Borough, Township or any regulatory agency.

CORRESPONDENCE:

None at this meeting.

PWTA:

- a) Minutes from the July 2018 meeting
- b) July 2018 flow reports
- c) 2018 Audit – Mr. Wasson stated the audit was completed for PWTA and PRA would be receiving a credit for roughly \$4,000 in the fourth quarter of 2018. Mr. Wasson also stated that the PWTA Board will be reviewing their 2019 Budget in the coming months and will get the PRA Manager a copy of the PWTA Budget as soon as possible.

FINANCIAL INFORMATION:

- a) Balance Sheet for August 2018
- b) Profit and Loss Budget Overview Reports for August 2018
- c) Statement of Trust Funds – August 2018
- d) Revenue Fund Requisition Number 513 in the amount of \$61,163.68
- e) Construction Fund Requisitions Numbers 24 in the amount of \$21,747.40
- f) Project Summaries

Upon motion by Algeo, seconded by Horn, the Financial Report and the List of Bills – Items d) through e) were unanimously approved.

OPERATIONS REPORT:

- a) Activity Report
- b) Sewer truck report
- c) Average production by month for August 2018
- d) Precipitation Report for August 2018
- e) Water Production Reports for August 2018

Upon motion by Horn, seconded by Wasson, the Operations Report was unanimously approved.

SOLICITOR'S REPORT:

- a) Pennridge Airport Agreements – The Solicitor presented the Agreements for the Pennridge Airport development to be signed by the Board.

See Official Board Action

- b) Branch Road/Hughes Avenue Sewer - The Solicitor presented the Agreement with Sellersville Borough the Branch Road/Hughes Avenue Sewer to be signed by the Board.

See Official Board Action

Upon motion by Bedillion, seconded by Algeo, the Solicitor's Report was unanimously approved.

ENGINEER'S REPORT:

- a) Pennridge Airport Development – The Engineer informed the Board that the Airport Engineer is revising the plans again and hopefully they will finalize the revised plans in the next couple of months. Chairman Watt asked how the Agreements could be signed without plan approvals and the Manager informed the Board that the bond amount (escrow) will not change because only a small portion of the project is included in the escrow since this project is on private property and completing the entire project would not be necessary if the owner stops part way through. The Authority only needs to be concerned about the looping of the water system at this point.
- b) Hidden Meadows – The Engineer stated that the Tapping Fees and Escrow deposit for Phase 3 of the development was received by the Authority a few weeks ago. The developer is set to construct Phase 3, but it was his understanding that there were a few things the developer needed to iron out with Hilltown Township, since this phase is in Hilltown.
- c) Old Bethlehem Pike/Ridge Run Contamination – The Engineer stated that the deadline for submitting comments to DEP regarding the groundwater contamination was August 31, 2018. He further stated that multiple cost estimates were prepared and sent to DEP, East and West Rockhill Townships.
- d) Booster Station – The Engineer stated that his office is continuing to work on the hydraulic model to develop required flows to Almont, Ridge Run and a possible hotel along Ridge Road.

Upon motion by Wasson, seconded by Algeo, the Engineer's Report was unanimously approved.

MANAGER'S REPORT:

- a) PFOS DEP Meeting – The Manager stated that a meeting took place on August 22, 2018 with the DEP, PRA's Engineer, PRA Chairman Watt and the PRA Manager. They presented the DEP with an all-encompassing cost estimate to do the entire project for roughly \$5.2 million and also a cost estimate for only those properties with private wells above the 70 PPT level for roughly \$1.9 million. The Manager also sent letters to both East and West Rockhill Townships, as well as the DEP, informing all parties that if public water mains are extended as a solution to the contamination, the Townships would need to pass Mandatory Connections Ordinances - in addition, all private wells would need to be capped and abandoned per DEP requirements.

MANAGER'S REPORT (CONTINUED):

- b) 2019 Minimum Municipal Obligation (MMO) – The Board was presented with the 2019 Pennsylvania Municipal Retirement System (PMRS) spreadsheet calculating the MMO. The 2019 MMO is based on the 2018 payroll. The total MMO increased by about \$12,815 over 2018. This increase was due to the “PMRS Determined Normal Cost” being increased and the “Amortization of Unfunded Liability (PMRS Determined)” increased from \$28,360 to \$41, 293.
- c) 2018 Fall Newsletter & Jet Truck Trailer – The Manager presented the Board with a draft of the 2018 Fall Newsletter and an estimate for a new jet truck trailer. Chairman Watt asked all members of the Board to review the 2018 Fall Newsletter and the estimate for the new jet truck trailer for discussion at the next Board meeting on October 1, 2018.

Upon motion by Wasson, seconded by Horn, the Manager's Report was unanimously approved.

OFFICIAL BOARD ACTION:

Upon motion by Bedillion, seconded by Algeo, the Board approved, with a vote of 4-1 with Horn opposed, to the Penridge Airport Agreements.

Upon motion by Bedillion, seconded by Algeo, the Board approved, with a vote of 4-1 with Horn opposed, to the Agreement with Sellersville Borough the Branch Road/Hughes Avenue Sewer.

Upon motion by Watt, seconded by Algeo, the Board unanimously approved to refund the PRA Manager the \$1,000 deductible for an accident incurred with his personal car while attending a PRA business meeting.

CHAIRMAN'S REMARKS:

Chairman Watt informed the Board that the upcoming Resolution for approval of the 2019 Board Meetings will have only one meeting a month for the months of May, June, July, August and September. Chairman Watt stated he is hopeful that by having just one meeting during the summer months that all five (5) Board members can be in attendance at all meetings. He also stated that if that works well in 2019, they Board meetings could possibly go to just one meeting per month all year in 2020.

Chairman Watt requested that the Board consider authorizing a refund to the PRA Manager for the \$1,000.00 deductible on the Manager's auto policy for the accident incurred while attending the DEP meeting on August 22, 2018. He further stated that the Manager was on vacation that day and was required to attend the DEP meeting when the accident occurred.

See Official Board Action

PUBLIC FORUM II:

None this meeting.

EXECUTIVE SESSION:

None this meeting.

ADJOURN:

There being no further business to come before the Board in the regular session and upon motion by Wasson, seconded by Horn, the meeting was adjourned at 9:20 p.m.

Respectfully Submitted,

Patricia Fluck, Recording Secretary

Robert Wasson, Secretary