

MINUTES OF THE SECOND REGULAR MEETING
OF THE MONTH OF NOVEMBER
PERKASIE REGIONAL AUTHORITY
TUESDAY, NOVEMBER 20, 2018

The second regular meeting of the month was convened in the Authority Office, 150 Ridge Road at 7:00 p.m. on November 20, 2018 by Chairman David Watt. Attending in addition to the Chairman were Board Members Robert Wasson and Stephen Algeo. Absent with consent of the Board were J. Thomas Horn and David Bedillion. Staff members present: Nicholas Fretz, Manager, Peter Andersen, Engineer, John N. Schaeffer, III, Esquire, Solicitor and Patricia Fluck, Accounting Assistant.

MINUTES:

Upon motion by Wasson, seconded by Algeo, the Minutes of the regular meeting of November 5, 2018 were unanimously approved as written.

PUBLIC FORUM:

None at this meeting.

CORRESPONDENCE:

None at this meeting.

PWTA:

- a) Minutes from the September 2018 meeting – The Board tabled this item until next meeting when all Board members were present.
- b) September 2018 flow reports – The Board tabled this item until next meeting when all Board members were present.

FINANCIAL INFORMATION:

- a) Balance Sheet for October 2018
- b) Profit and Loss Budget Overview Reports for October 2018
- c) Statement of Trust Funds – October 2018
- d) Revenue Fund Requisition Number 517 in the amount of \$56,264.16
- e) Construction Fund Requisitions Numbers 26 through 31 in the amount of \$17,030.85
- f) Capital Fund Requisition Number 868 in the amount of \$30,440.00.
- g) Project Summaries

Upon motion by Algeo, seconded by Wasson, the Financial Report and the List of Bills – Items e) through f) were unanimously approved.

OPERATIONS REPORT:

- a) Activity Report
- b) Sewer truck report – Chairman Watt requested the PRA staff include a report to show internal sewer truck work.
- c) Average production by month for October 2018
- d) Precipitation Report for October 2018
- e) Water Production Reports for October 2018

Upon motion by Wasson, seconded by Algeo, the Operations Report was unanimously approved.

SOLICITOR'S REPORT:

- a) Projects – The Solicitor deferred all discussion regarding projects to be discussed under the Manager Report.

Upon motion by Wasson, seconded by Algeo, the Solicitor's Report was unanimously approved.

ENGINEER'S REPORT:

- a) Pennridge Airport Development – The Engineer informed the Board that the Airport would be starting construction in the next few weeks.
- b) Hidden Meadows – The Engineer stated that the developer had delayed the start of construction on Phase 3.
- c) Country Ridge – The Engineer stated that the developer is set dedicate the water and sewer lines to Perkasio Regional Authority very soon.
- d) Old Bethlehem Pike/Ridge Run Contamination – The Engineer stated that there was nothing new to report until the DEP responds and makes a decision on the project.
- e) Booster Station – The Engineer stated that his office is continuing to work on the hydraulic model to develop required flows to Almont, Ridge Run and a possible hotel along Ridge Road and would be meeting with the pump supplier very soon.

Upon motion by Algeo, seconded by Wasson, the Engineer's Report was unanimously approved.

MANAGER'S REPORT:

- a) Hughes Avenue Update – The Manager stated the main and service line are installed and the only thing remaining was final property restoration. He further stated that he informed the Health Department the project was complete and informed the Board that the Health Department sent the property owner a letter requiring connection in the next 60 days. In addition, he stated that we should receive all invoices for this project by the next meeting and then a Resolution can be done for the tapping fee for this property.
- b) Ridge Road Force Sewer Main Update - The Manager stated that the project was complete and the only thing remaining was final property restoration.
- c) Almont Road Sewer – The Manager stated he was contacted by a property owner again for his two (2) properties on Almont Road to be connected to public sewer. The Board and Manager discussed PRA's interest and viable options for serving the area. The Board directed the Engineer to look into the feasibility of connecting these properties via gravity sewer to the manhole in Lawn Avenue.

MANAGER'S REPORT (CONTINUED):

- a) Facilities Access Policy/Hunting Privileges – The Manager stated that he received a request for hunting privileges on PRA well sites. He further stated that at this time, only PRA employees have hunting privileges and asked if the Board would allow non-PRA employees to hunt.

See Official Board Action

Upon motion by Wasson, seconded by Algeo, the Manager's Report was unanimously approved.

OFFICIAL BOARD ACTION:

Upon motion by Algeo, seconded by Watt, the Board voted to uphold the current Facilities Access Policy and only allow PRA employees on the PRA owned land.

CHAIRMAN'S REMARKS:

Chairman Watt stated that the Employee Christmas Luncheon was on December 20, 2018 and encouraged all Board members to attend.

Chairman Watt stated that starting in the year 2019, he would like to direct the PRA staff to begin to get quotes from several companies for paving and various other services to insure the companies we are utilizing are giving us the best possible pricing.

PUBLIC FORUM II:

None this meeting.

EXECUTIVE SESSION:

None this meeting.

ADJOURN:

There being no further business to come before the Board in the regular session and upon motion by Algeo, seconded by Wasson, the meeting was adjourned at 8:10 p.m.

Respectfully Submitted,

Patricia Fluck, Recording Secretary

Robert Wasson, Secretary