

MINUTES OF THE SECOND REGULAR MEETING
OF THE MONTH OF DECEMBER
PERKASIE REGIONAL AUTHORITY
TUESDAY, DECEMBER 18, 2018

The second regular meeting of the month was convened in the Authority Office, 150 Ridge Road at 7:00 p.m. on December 18, 2018 by Chairman David Watt. Attending in addition to the Chairman were Board Members Robert Wasson, Stephen Algeo, J. Thomas Horn and David Bedillion. Staff members present: Nicholas Fretz, Manager, Peter Andersen, Engineer, John N. Schaeffer, III, Esquire, Solicitor and Patricia Fluck, Accounting Assistant.

MINUTES:

Upon motion by Horn, seconded by Bedillion, the Minutes of the regular meeting of December 3, 2018 were unanimously approved as written.

PUBLIC FORUM:

700 S. Main Street – Ms. Rosmini (property owner) requested a credit on the sewer portion of his bill for a leaking hot water heater that was since replaced.

See Official Board Action

CORRESPONDENCE:

- a) PMAA Region 1 Dinner Meeting - The Manager informed the Board of the PMAA Region 1 Dinner Meeting was rescheduled from November 15, 2018 to January 31, 2019 and advised if anyone would like to attend, please let him know.

PWTA:

- a) Minutes from the October 2018 meeting
- b) October 2018 flow reports
- c) I & I and Re-Rating Sewer Plant – Mr. Wasson stated that the PWTA Board will be looking at the I & I requirements of each of the municipalities to insure the requirement is being addressed by each municipality. In addition, Mr. Wasson stated that the PWTA Board is also looking at re-rating the sewer plant in the future.

FINANCIAL INFORMATION:

- a) Balance Sheet for November 2018
- b) Profit and Loss Budget Overview Reports for November 2018
- c) Statement of Trust Funds – November 2018
- d) Revenue Fund Requisition Number 519 in the amount of \$51,279.13
- e) Construction Fund Requisitions Numbers 32 through 36 in the amount of \$19,140.03
- f) Project Summaries

Upon motion by Wasson, seconded by Horn, the Financial Report and the List of Bills – Items e) through e) were unanimously approved.

OPERATIONS REPORT:

- a) Activity Report
- b) Sewer truck report
- c) Average production by month for November 2018
- d) Precipitation Report for November 2018
- e) Water Production Reports for November 2018

Upon motion by Algeo, seconded by Wasson, the Operations Report was unanimously approved.

SOLICITOR'S REPORT:

- a) Projects – The Solicitor stated that he would be working on the Tapping Fee Agreement for 217 Branch Road (Hughes Avenue Project). In addition, he stated that he would defer all discussion regarding other projects to be discussed under the Manager Report.

Upon motion by Algeo, seconded by Horn, the Solicitor's Report was unanimously approved.

ENGINEER'S REPORT:

- a) Pennridge Airport Development – The Engineer informed the Board that the Airport started construction.
- b) Country Ridge – The Engineer stated that the developer was working toward dedication, but had an outstanding escrow balance, so all work as ceased until the escrow balance is brought back to \$0.00.
- c) Hidden Meadows – The Engineer stated that the developer had delayed the start of construction on Phase 3.
- d) Booster Station – The Engineer stated a meeting was held with the pump manufacturer's representative and it was determined that four (4) pumps were all that would be needed; three (3) for max fire demand plus one (1) for redundancy. He further stated they were working on the size and location for the building and once completed, a meeting would be needed with East Rockhill Township to determine the zoning and land development requirements.
- e) Almont Sewers – The Engineer stated this would be discussed under the Manager's Report.

Upon motion by Bedillion, seconded by Wasson, the Engineer's Report was unanimously approved.

MANAGER'S REPORT:

- a) Almont Road Sewer Update – The Manager stated that he met with a property owner for his two (2) properties on Almont Road to be connected to public sewer and discussed design and cost estimates. The Manager stated that he informed the property owner that the best course of action would probably be to talk to the neighbors and try to get all, or as many as possible, on board with extending the public sewer and connecting. The Manager stated that the property owner said he would contact all of the neighbors in the next month or so and then get back to PRA. The Manager informed the property owner that PRA will not move forward with anything until PRA hears from him because depending upon the responses of the neighbors, PRA would have to contact both West Rockhill Township and Sellersville Borough.
- b) Branch Road Sewer – The Manager stated that he was contact by the owner of 274 E. Branch Road about connecting to the public sewer system. This property is the first property in West Rockhill Township and borders Perkasio Borough. The Authority had accepted an escrow deposit (\$6,900) to connect this house back in 2009 when it last sold. Now the current owner is looking to sell it and all of the proposed buyers want it connected to the sewer system. This owner has talked to the neighbor at 262 E. Branch and they are also interested in connecting to the public system. The Manager further stated that the owner at 274 E. Branch Road had asked for PRA to set up a meeting to discuss costs and timing. The Manager stated that he would like to invite the 7 property owners along Branch Road that were not connected to public sewer to gauge interest in extending the sewer all the way to the end of Branch Road. He further stated that if PRA would extend the sewer to just these 2 homes, PRA would have to connect the 1 property across the street (277 E. Branch Rd.) as the sewer main will extend past the front of their property. The Manager stated that the earliest PRA could schedule a meeting would be Thursday, December 27th and if that's the case, we can post each of the property's doors.
- c) Old Bethlehem Pike PFC Contamination – The Manager stated that he contacted the DEP regarding the status of this project and was told that all reviews will now have to go through Governor Wolf's PFC Contamination Taskforce before any decisions would be made on this project. The Manager doesn't anticipate getting any official notification regarding this project until March 2019.
- d) Copier Quotes – The Manager submitted three (3) quotes to replace PRA's office scanner/copier.

See Official Board Action

Upon motion by Algeo, seconded by Wasson, the Manager's Report was unanimously approved.

OFFICIAL BOARD ACTION:

Upon motion by Watt, seconded by Algeo, the Board unanimously approved to credit 700 S. Main Street, account #6507, the sewer charges due to a leaking hot water tank that was since replaced in the amount of \$473.00.

Upon motion by Watt, seconded by Wasson, the Board voted to approve the lease of the Canon copier quote (lowest submitted quote) in the amount of \$68.00 per month.

CHAIRMAN'S REMARKS:

Chairman Watt stated that starting in the year 2019, he would like the Board members to consider an earlier time to meet for monthly board meetings. He further stated that at this time, the Board meets at 7:00 p.m. but would like input from each member on having the Board meetings earlier, possible 6:00 p.m. or 6:30 p.m.

PUBLIC FORUM II:

None this meeting.

EXECUTIVE SESSION:

None this meeting.

ADJOURN:

There being no further business to come before the Board in the regular session and upon motion by Horn, seconded by Algeo, the meeting was adjourned at 8:08 p.m.

Respectfully Submitted,

Patricia Fluck, Recording Secretary

Robert Wasson, Secretary