

MINUTES OF THE FIRST REGULAR MEETING  
OF THE MONTH OF MARCH  
PERKASIE REGIONAL AUTHORITY  
MONDAY, MARCH 4, 2019

The first regular meeting of the month was convened in the Authority Office, 150 Ridge Road at 7:00 p.m. on March 4, 2019 by Chairman David Watt. Attending in addition to the Chairman were Board Members J. Thomas Horn, David Bedillion, Stephen Algeo and Robert Wasson. Staff members present: Nicholas Fretz, Manager, David Horst, Engineer and John N. Schaeffer, III, Esquire, Solicitor.

MINUTES:

Upon motion by Wasson, seconded by Horn, the Minutes of the regular meeting of February 19, 2019 were unanimously approved as written.

PUBLIC FORUM:

None this meeting.

CORRESPONDENCE:

None this meeting.

FINANCIAL INFORMATION:

- a) Revenue Fund Requisition Number 524 in the amount of \$31,200.80.

Upon motion by Wasson, seconded by Bedillion, the Financial Report and the List of Bills – Items a) was unanimously approved.

MANAGER'S REPORT:

- a) Building Maintenance – The Manager stated on Monday, February 25, 2019 there were very high winds that caused the front door to slam against the knock box and shatter the glass. He further stated that the door was temporarily secure and would take a couple of weeks for the new glass to be delivered since it was a special order item. In addition, the sensors on the garage doors did not work properly due to the winds and while the crew was pulling in equipment, the doors started to down on the backhoe causing the door to bend and break. He further stated they contacted the garage door company and once they receive the parts that need replacing, they would fix the doors as soon as possible. In addition, he stated that due to the front door and garage door repairs, he contacted the insurance company and filed a claim for both doors. He further stated that there was a \$1,000.00 deductible, however, the manager estimated the total cost to fix both doors to be around the \$4K to \$5K range. The Manager also stated that he contacted the manufacturer of the roof shingles (DaVinci Roofscapes) and met with the technical service manager regarding the shingles coming loose/broken since we have a 10 year warranty. He further stated that the technical service manager agreed that most of the tabs were broken from the shingle and he would be writing a report and speaking with the owner of the company to get the situation rectified.
- b) EMC Insurance Reimbursement – The Manager stated that PRA received its EMC Insurance dividend check. He further stated the insurance company calculates the refund based on clients that do not have many claims. This year PRA received almost \$9,000.00, which was the highest ever received.

MANAGER'S REPORT (CONTINUED):

- c) Windmill – The Manager stated that at the Chairman's request he gathered information about Perkasio Borough's wind turbine to see if there would be an option to place one at the PRA office to help offset some electric consumption. He further stated that the Borough installed their wind turbine around 2003 through a \$64k grant. The Board directed the Manager to gather more information regarding an electric generating wind turbine and report back at an upcoming meeting.
- d) Branch Road – The Manager stated that the crew had been out to dig a test pit on Branch Road to determine at what depth the rock would be. The crew was only able to dig about 2 feet before hitting rock and ultimately the trench would need to be about 8 feet deep. With that being said, the PRA crew does not have the larger equipment necessary to install the sewer main 8 feet down and the Manager stated he had gotten a quote from a contractor to perform the work necessary.  
See Official Board Action
- e) Alexander's Lawn Care - The Manager presented the proposal for Alexanders Lawn Care for lawn services for the year 2019.  
See Official Board Action

Upon motion by Algeo, seconded by Bedillion, the Manager's Report was unanimously approved.

OFFICIAL BOARD ACTION:

Upon motion by Watt, seconded by Algeo, the Board unanimously approved to direct the Manager to get a few more quotes on the Branch Road project and approved the Manager to hire the lowest bid contractor.

Upon motion by Watt, seconded by Algeo, the Board unanimously approved Alexander's Lawn Care for lawn care services for 2019.

CHAIRMAN'S REMARKS:

None this meeting.

PUBLIC FORUM II:

None this meeting.

EXECUTIVE SESSION:

None this meeting.

ADJOURN:

There being no further business to come before the Board in the regular session and upon motion by Algeo, seconded by Horn, the meeting was adjourned at 7:25 p.m.

Respectfully Submitted,

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Patricia Fluck, Recording Secretary

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David Bedillion, Secretary