

MINUTES OF THE REGULAR MEETING  
OF THE MONTH OF JUNE  
PERKASIE REGIONAL AUTHORITY  
MONDAY, JUNE 8, 2020

The regular meeting of the month was convened in the Authority Office, 150 Ridge Road at 6:33 p.m. on June 8, 2020 by Chairman David Watt. Attending in addition to the Chairman were Board Members J. Thomas Horn, Benjamin Rainear, Stephen Algeo and David Bedillion. Staff members present: Nicholas Fretz, Manager, Peter C. Andersen, Engineer, John N. Schaeffer, III, Esquire, Solicitor and Patricia Fluck, Accounting Assistant.

**EXECUTIVE SESSION:**

None this meeting.

**MINUTES:**

Upon motion by Horn, seconded by Rainear, the Minutes of the regular meeting of May 11, 2020 were unanimously approved as written, with Algeo abstaining.

**PUBLIC FORUM:**

- a) Justin Nepo (Audit Presentation) - Mr. Nepo (via virtual Zoom) presented to the Board the 2019 Audited Financial Statements and highlighted some of the most important aspects of the audit. Mr. Nepo stated that the Authority had another very strong year.

**CORRESPONDENCE:**

- a) KMIT Safety Report – The Manager presented the KMIT Safety Report to the Board showing Perkasio Regional Authority was above average when it came to workplace injuries.

**PWTA:**

- a) Minutes from the April 2020 meeting
- b) April 2020 flow reports

**FINANCIAL INFORMATION:**

- a) Balance Sheet for May 2020
- b) Profit and Loss Budget Overview Reports for May 2020
- c) Statement of Trust Funds – May 2020
- d) Revenue Fund Requisition Number 545 in the amount of \$91,889.40
- e) Construction Fund Requisition Number 82 in the amount of \$2,029.50
- f) Project Summaries
- g) Developer Escrow Releases & Summaries

Upon motion by Horn, seconded by Algeo, the Financial Report and the List of Bills – Items d) through g) were unanimously approved.

**OPERATIONS REPORT:**

- a) Activity Report for May 2020
- b) Average production by month for May 2020
- c) Precipitation Report for May 2020
- d) Water Production Reports for May 2020
- e) Sewer truck reports
- f) 2020 Operations Summary

Upon motion by Bedillion, seconded by Horn, the Operations Report was unanimously approved.

**SOLICITOR'S REPORT:**

None this meeting.

**ENGINEER'S REPORT:**

- a) Booster Station Architectural/Mechanical Work – The Engineer requested the Board approve a Notice to Proceed for the Architectural/Mechanical Work portion of the bid to JEV Construction.  
**See Official Board Action**
- b) Booster Station Electrical Work – The Engineer requested the Board approve a Notice to Proceed for the Electrical Work portion of the bid to BSI Electrical Contractors.  
**See Official Board Action**
- c) Booster Station Building Purchase Order – The Engineer requested the Board approve the Purchase Order (COSTARS) for the purchase/installation of the Booster Station Building.  
**See Official Board Action**
- d) Pennridge Airport – The Engineer stated they issued a revised punch list for Phase 1 of this project.

Upon motion by Rainear, seconded by Bedillion, the Engineer's Report was unanimously approved.

**MANAGER'S REPORT:**

- a) 262 E. Branch Road - The Manager stated that PRA staff would be doing the sewer extension and staying in the utility right of way at 262 E. Branch Road and possibly diagonally drilling the force main under one property owner's driveway to reduce the costs of restoring that customer's driveway or paving. He further stated that this would be the second property in West Rockhill that needed a grinder pump to connect.
- b) Havens Court Sewer - The Manager stated that this was the last cul-de-sac in Perkasio Borough and at the end of the cul-de-sac was an old farm house that has been subdivided and part of the requirement of the subdivision was to connect the existing house to the public sewer. He further stated that once we received the tapping fees, PRA would be scheduling a visit with the property owner and extend the force main from the existing manhole to the property line.
- c) Perkasio Woods – The Manager stated that he had received a credit request from the lawyer for this development for Engineering Review fees. After some discussion, the Board agreed that unless the developer can adhere to all agreed upon requirements, no credit would be entertained. The Board directed the Manager to meet with the developer and their lawyer to get the project moving along so that this can be taken care of prior to final paving and dedication.

Upon motion by Bedillion, seconded by Rainear, the Manager's Report was unanimously approved.

**OFFICIAL BOARD ACTION:**

Upon motion by Bedillion, seconded by Rainear, the Board unanimously approved a Notice to Proceed for the Booster Station Architectural/Mechanical Work portion of the bid to JEV Construction.

Upon motion by Bedillion, seconded by Rainear, the Board unanimously approved a Notice to Proceed for the Booster Station Electrical Work portion of the bid to BSI Electrical Contractors.

Upon motion by Watt, seconded by Bedillion, the Board unanimously approved the Purchase Order (COSTARS) for the purchase/installation of the Booster Station Building in the amount of \$248,126.00.

**UNFINISHED BUSINESS/NEW BUSINESS:**

None this meeting.

**CHAIRMAN'S REMARKS:**

None this meeting.

**PUBLIC FORUM II:**

None this meeting.

**EXECUTIVE SESSION:**

The Board did not have an Executive Session after the meeting.

**ADJOURN:**

There being no further business to come before the Board in the regular session and upon motion by Algeo, seconded by Horn, the meeting was adjourned at 8:08 p.m.

Respectfully Submitted,

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Patricia Fluck, Recording Secretary

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David Bedillion, Secretary