

MINUTES OF THE REGULAR MEETING
OF THE MONTH OF NOVEMBER
PERKASIE REGIONAL AUTHORITY
MONDAY, NOVEMBER 9, 2020

The regular meeting of the month was convened in the Authority Office, 150 Ridge Road at 6:30 p.m. on November 9, 2020 by Chairman David Watt (at Authority building). Attending in addition to the Chairman were Board Members J. Thomas Horn (at Authority building), Benjamin Rainear (virtually attended), Stephen Algeo (virtually attended) and David Bedillion (at Authority building). Staff members present: Nicholas Fretz, Manager (at Authority building), Peter C. Andersen, Engineer (at Authority building), John N. Schaeffer, III, Esquire, Solicitor (virtually attended) and Patricia Fluck, Accounting Assistant (at Authority building).

EXECUTIVE SESSION:

None this meeting.

MINUTES:

Upon motion by Bedillion, seconded by Horn, the Minutes of the regular meeting of October 12, 2020 were unanimously approved as written.

PUBLIC FORUM (NO PUBLIC ATTENDED – REQUESTS WERE PRESENTED BY PRA STAFF)

- a) 518 Lombard Street, Perkasio, PA – Property owner Robert Alburger requested a credit on the sewer portion of their bill for a leaking toilet that has since been fixed.
See Official Board Action

CORRESPONDENCE:

- a) PA DEP PFAS Results (Entry Point 105-Well #7) – The Manager presented the Board with a letter from DEP on the results of a sample they took on September 3, 2020 which indicated the sample came back with non-detectable levels for all PFAS contaminants.

PWTA:

- a) Minutes from the September 2020 meeting
- b) September 2020 flow reports – Chairman Watt stated that looking at the flow reports there was a negative flow of 5 million gallons for a municipality and questioned the effectiveness and accuracy of those meters.
- c) Other Matters – The Manager informed the Board that PWTA Chairman Robert Wasson had visited PRA to inform him of the potential \$100,000 Maintenance Reserve Fund for PWTA and changes to the PWTA Employee Handbook. The Board discussed these matters at length and informed PRA Board Member Ben Rainear (who also is also PRA's representative on the PWTA's Board) of each PRA Board Members opinions on these changes.

FINANCIAL INFORMATION:

- a) Balance Sheet for October 2020
- b) Profit and Loss Budget Overview Reports for October 2020
- c) Statement of Trust Funds – October 2020
- d) Revenue Fund Requisition Number 550 in the amount of \$125,561.40
- e) Construction Fund Requisition Number 102 through 106 in the total amount of \$167,909.42
- f) Project Summaries
- g) Developer Escrow Releases & Summaries

Upon motion by Watt, seconded by Algeo, the Financial Report and the List of Bills – Items d) through g) were unanimously approved.

OPERATIONS REPORT:

- a) Activity Report for October 2020
- b) Average production by month for October 2020
- c) Precipitation Report for October 2020
- d) Water Production Reports for October 2020
- e) Sewer truck reports
- f) 2020 Operations Summary

Upon motion by Horn, seconded by Bedillion, the Operations Report was unanimously approved.

SOLICITOR'S REPORT:

- a) Project Updates –The Solicitor gave a general overview of the items covered under the Engineer's and Manager's Reports.

Upon motion by Horn, seconded by Bedillion, the Solicitor's Report was unanimously approved.

ENGINEER'S REPORT:

- a) Booster Station – The Engineer stated this would be covered under the Manager's Report.
- b) Booster Station Pressure Reducing Vaults – The Engineer stated that the delivery of the actual valves would be in November.
- c) Perkasio Green (Cedar Ridge) – The Engineer stated this would be covered under the Manager's Report.
- d) Hidden Meadows – The Engineer stated they have been working on the dedication of phase 3 of this project.
- e) Ridge Run Well Abandonment - The Engineer stated that he has been in contact with the DEP in regards to the abandonment of the two wells in the Ridge Run development. He further stated that a Well Abandonment Plan would need to be prepared as well as other various forms.
- f) Reservoir - The Engineer stated that he has been in contact with DEP regarding the relocation of the Ridge Run 250k gallon standpipe to PRA's current reservoir site.
- g) Ridge Road Sewers - The Engineer stated this would be covered under the Manager's Report.

Upon motion by Algeo, seconded by Rainear, the Engineer's Report was unanimously approved.

MANAGER'S REPORT:

- a) Booster Station – Electrical Contract – Change #3 – The Manager stated this change was net reduction of \$7,132.00 for work that was no longer needed.
See Official Board Action
- b) Ridge Road Sewer Extension – The Manager stated that PRA had sent out a survey to the nineteen (19) properties that would be affected by the sewer main extension. Ten (10) of the nineteen (19) responded that they were in favor of the sewer main extension and were willing to pay an estimated \$17,500 per EDU. He further stated that he and Pete Andersen were planning to attend (virtually) the WRT Supervisors Meeting on Wednesday, November 18th to request a “grandfathered” Mandatory Connection Ordinance. In addition, the Board directed the Engineer to begin the process of acquiring the PennDOT permit and bid materials so the project could be posted on Pennbid as soon as possible to hopefully ensure PRA receives competitive bids.
- c) 2020 Employee Bonus – The Manager presented the 2020 Employee Bonus for approval.
See Official Board Action
- d) Perkasio Green (Cedar Ridge) LOC Release #1 - – The Manager presented a Letter of Credit Release for signature by a PRA Board Member. The Board agreed to have a Board member sign the LOC Release #1

MANAGER’S REPORT (CONTINUED):

- f) Booster Station – Costars Entity #6356097, Supplier Vendor #544030 – The Manager presented the Board with the Agreement with M&W Precast LLC under a COSTARS Contract with Entity #6356097 and Vendor #544030 for approval.

See Official Board Action

- g) Constitution Square (Nace’s Greenhouse) Development – The Manager presented the Board with the Tapping Fee and Construction Agreements for the development.

See Official Board Action

Upon motion by Bedillion, seconded by Horn, the Manager’s Report was unanimously approved.

OFFICIAL BOARD ACTION:

Upon motion by Watt, seconded by Algeo, the Board unanimously approved to credit 518 Lombard Street, account #2705, the sewer charges for a malfunctioning toilet that was since fixed in the amount of \$156.10.

Upon motion by Watt, seconded by Bedillion, the Board unanimously approved the Booster Station – Electrical Contract – Change #3 with a reduction of \$7,132.00.

Upon motion by Watt, seconded by Bedillion, the Board unanimously approved the Agreement with M&W Precast LLC under a COSTARS Contract with Entity #6356097 and Vendor #544030.

Upon motion by Watt, seconded by Horn, the Board unanimously approved the Tapping Fee and Construction Agreements for Constitution Square (Nace’s Greenhouse) Development.

UNFINISHED BUSINESS/NEW BUSINESS:

None this meeting.

CHAIRMAN’S REMARKS:

None this meeting.

PUBLIC FORUM II:

None this meeting.

EXECUTIVE SESSION:

The Board did have a short Executive Session regarding personnel at 7:36 p.m. and reconvened at 7:45 p.m.

OFFICIAL BOARD ACTION:

After the Board reconvened at 7:45 p.m. to regular session, upon motion by Watt, seconded by Bedillion, the Board unanimously approved the 2020 Employee Bonus as presented.

ADJOURN:

There being no further business to come before the Board in the regular session and upon motion by Horn, seconded by Algeo, the meeting was adjourned at 7:46 p.m.

Respectfully Submitted,

Patricia Fluck, Recording Secretary

David Bedillion, Secretary