

MINUTES OF THE REGULAR MEETING
OF THE MONTH OF DECEMBER
PERKASIE REGIONAL AUTHORITY
MONDAY, DECEMBER 14, 2020

The regular meeting of the month was convened in the Authority Office, 150 Ridge Road at 6:30 p.m. on December 14, 2020 by Chairman David Watt (at Authority building). Attending in addition to the Chairman were Board Members J. Thomas Horn (at Authority building), Stephen Algeo (virtually attended) and David Bedillion (virtually attended). Ben Rainear was absent with the consent of the Board. Staff members present: Nicholas Fretz, Manager (at Authority building), Peter C. Andersen, Engineer (virtually attended), John N. Schaeffer, III, Esquire, Solicitor (at Authority building) and Patricia Fluck, Accounting Assistant (at Authority building).

EXECUTIVE SESSION:

None this meeting.

MINUTES:

Upon motion by Horn, seconded by Bedillion, the Minutes of the regular meeting of November 9, 2020 were unanimously approved as written.

PUBLIC FORUM (NO PUBLIC ATTENDED – REQUESTS WERE PRESENTED BY PRA STAFF)

- a) 308 N. 6th Street, Perkasio, PA – Property owner Joseph McGlory requested a credit on the sewer portion of their bill for two leaking toilets that have since been fixed.
See Official Board Action
- b) 514 W. Market Street, Perkasio, PA – Property owner Nancy Shaffran requested a credit for excessive water use on a rental property that was not accurately reading usage.
See Official Board Action
- c) 263 N. 4th Street, Perkasio, PA – Property owner Steve Blake requested a credit on the sewer portion of their bill for a leaking toilet that has since been fixed.
See Official Board Action

CORRESPONDENCE:

None this meeting.

PWTA:

- a) Minutes from the October 2020 meeting
- b) October 2020 flow reports

FINANCIAL INFORMATION:

- a) Balance Sheet for November 2020
- b) Profit and Loss Budget Overview Reports for November 2020
- c) Statement of Trust Funds – November 2020
- d) Revenue Fund Requisition Number 551 in the amount of \$103,715.57
- e) Construction Fund Requisition Number 107 through 110 in the total amount of \$124,486.29
- f) Project Summaries
- g) Developer Escrow Releases & Summaries

Upon motion by Watt, seconded by Horn, the Financial Report and the List of Bills – Items d) through g) were unanimously approved.

OPERATIONS REPORT:

- a) Activity Report for November 2020
- b) Average production by month for November 2020
- c) Precipitation Report for November 2020
- d) Water Production Reports for November 2020
- e) Sewer truck reports
- f) 2020 Operations Summary

Upon motion by Horn, seconded by Bedillion, the Operations Report was unanimously approved.

SOLICITOR'S REPORT:

- a) Project Updates –The Solicitor gave a general overview of the items covered under the Engineer's and Manager's Reports.

Upon motion by Horn, seconded by Bedillion, the Solicitor's Report was unanimously approved.

ENGINEER'S REPORT:

- a) Booster Station – The Engineer stated the building was erected and PPL had energized the building. He further stated that there was a delay in the delivery of the hoist and trolley, which pushed the mechanical contractor's schedule, and it appears the project would be substantially complete near the end of January 2021.
- b) Booster Station Pressure Reducing Vaults – The Engineer stated the vaults were complete and they were conducting a punch list inspection with PRA staff in the next week.
- c) Perkasio Green (Cedar Ridge) – The Engineer stated that the detour to facilitate a water main tie in along Park Avenue had been approved by PennDOT and the contractor would be back on site next week.
- d) Hidden Meadows – The Engineer stated he was working with the developer and PRA's Solicitor regarding the dedication of the water and sanitary sewer facilities in Phase 1, 2 and 3 of Hidden Meadows.
- e) Ridge Road Sewers - The Engineer stated they were preparing plans for a Highway Occupancy Permit and the Contract documents for the Ridge Road Sanitary Sewer project.

Upon motion by Bedillion, seconded by Algeo, the Engineer's Report was unanimously approved.

MANAGER'S REPORT:

- a) Audit Engagement Letter – The Manager presented the Audit Engagement Letter from Marcum LLP to appoint them as the Authority's auditor for the 2020 audit.
See Official Board Action
- b) WRT Supervisors Update – The Manager stated the Supervisors agreed to have their Solicitor review the Ordinance that PRA's Solicitor prepared.
- c) Aqua Duck – The Manager presented a Bulk Water Supply Agreement between PRA and Aqua-Duck. He stated that he was contacted by a representative from Aqua-Duck asking if PRA would be interested in selling bulk water to fill up tractor-trailers.
See Official Board Action
- d) PFAS Cost Recovery - – The Manager stated that he received information from PA Rural Water Association that they were encouraging all of their members to join in a class action lawsuit with the legal firm of Napoli Shkolnik regarding the PFAS contamination. He further stated that this would be a no-cost situation to the Authority to be added to the list of the class action suit, Although he recommended the PRA Board keep the options open at this point.
- e) 2021 Late Fees & Shut Offs – The Manager stated that the PRA Board previously decided to reinstate the normal late fee and shut-off schedule beginning in January 2021 and he wanted to make sure that all Board Members were still okay with the this change beginning in January 2021.
See Official Board Action
- f) Hidden Meadows Dedication Agreements – The Manager presented the Hidden Meadows Dedication Agreements for execution.
See Official Board Action

MANAGER'S REPORT (CONTINUED):

- g) Hidden Meadows Phase 1 & 2 Security Reductions** – The Manager presented the Security Reductions for execution. He further stated that the Security Reductions were certified by PRA's Engineer to reduce the LOC and Performance Bond down to the required 15% for Phases 1 & 2. He further stated that the Performance Bond will be reduced to \$0 and the LOC will be reduced to roughly \$85k, which is 15% of the combined construction estimates for Phases 1 & 2
See Official Board Action
- h) Cedar Ridge Escrow Release #2** – The Manager presented Release #2 of the LOC for the Cedar Ridge Development for execution.
See Official Board Action
- i) Snow Guards & Gutters at Booster Station** – The Manager presented a contract to purchase and install snow guards and gutters at the Booster Station building for execution. He further stated that these items were not included in the overall agreement for the purchase of the booster station and would need to be installed at a cost of about \$7,500.
See Official Board Action

Upon motion by Algeo, seconded by Bedillion, the Manager's Report was unanimously approved.

OFFICIAL BOARD ACTION:

Upon motion by Watt, seconded by Algeo, the Board unanimously approved to credit 308 N. 6th Street, account #0114, the sewer charges for two malfunctioning toilets that were since fixed in the amount of \$78.40

Upon motion by Watt, seconded by Horn, the Board unanimously approved to credit 514 W. Market Street, account #6620, for excessive water use on a rental property that was not accurately reading usage in the amount of \$1,312.80.

Upon motion by Watt, seconded by Bedillion, the Board unanimously approved to credit 263 N. 4th Street, account #6514, the sewer charges for a malfunctioning toilet that was since fixed in the amount of \$490.60

Upon motion by Watt, seconded by Algeo, the Board unanimously approved the Audit Engagement Letter from Marcum LLP to appoint them as the Authority's auditor for the 2020 audit.

Upon motion by Watt, seconded by Bedillion, the Board unanimously approved the Bulk Water Supply Agreement between PRA and Aqua-Duck.

Upon motion by Watt, seconded by Algeo, the Board approved, with a vote of 3-1 with Horn voting nay, to reinstate the normal late fee and shut-off schedule beginning in January 2021.

Upon motion by Watt, seconded by Algeo, the Board unanimously approved the Hidden Meadows Dedication Agreements.

Upon motion by Watt, seconded by Algeo, the Board unanimously approved the Hidden Meadows Security Reductions.

Upon motion by Watt, seconded by Bedillion, the Board unanimously approved Release #2 of the LOC for the Cedar Ridge Development.

Upon motion by Watt, seconded by Algeo, the Board approved, with a vote of 3-1 with Horn voting nay, the contract to purchase and install snow guards and gutters at the Booster Station building.

Board Member Ben Rainear joined the meeting in person at the Authority Office at 7:46 p.m.

UNFINISHED BUSINESS/NEW BUSINESS:

None this meeting.

CHAIRMAN'S REMARKS:

None this meeting.

PUBLIC FORUM II:

Board Member Rainear brought to the Board's attention that there was discussion at the PWTA meeting regarding local breweries and how costly it was for the plant to treat the waste when there was no pre-treatment being done on site. He further stated that the PWTA staff would be looking into how to better handle these cases going forward as many new breweries were planned for the area over the next several months.

EXECUTIVE SESSION:

None this meeting.

ADJOURN:

There being no further business to come before the Board in the regular session and upon motion by Algeo, seconded by Rainear, the meeting was adjourned at 7:58 p.m.

Respectfully Submitted,

Patricia Fluck, Recording Secretary

David Bedillion, Secretary